**ASCC Assessment Panel**

Approved Minutes

Friday, January 29th, 2021 9:00AM – 10:30AM

CarmenZoom

**Attendees**: Anderson, Hilty, Kusaka, Lam, Oldroyd, Putikka, Rush, Samuels, Vu

1. Approval of the 11/18/2020 minutes
	* Putikka, Samuels, **approved** with **one abstention**
2. WGSS 2230
	* The Panel would like to see additional information regarding how the course is scaled for the proposed six (6) week syllabus from the current fourteen (14) week syllabus. They believe the contact hours and content for the DL course differs significantly from the in-person, fourteen (14) week syllabus and would like to see the two more closely aligned. For example, in the online syllabus, there appears to be significantly less assigned readings/materials (located on pages 4 and 5 of that syllabus) and is not comparable with the in-person syllabus’ assigned readings (located on pages 4 and 5 of that syllabus).
	* The Panel would like to see further information provided about the participation and participation activities, as described on page 5 of the syllabus. Please provide more explanation regarding how students will satisfy this requirement as well as the quizzes, journals, discussion posts and other various participation assignments.
	* On the course change sheet submitted in curriculum.osu.edu, only the fourteen (14) and twelve (12) week course length boxes were checked off, yet the course syllabus provided is for a six (6) week course. Please confirm the desired course length and select all that apply.
	* **No Vote**
3. WGSS 2306
	* **In the course change sheet submitted in curriculum.osu.edu, the “Does any section of this course have a distance education component” box is marked as “Never”. Please change this box to reflect the distance learning component as reflected in the proposal.**
	* Samuels, Rush, **unanimously approved** with **one contingency** (in bold above)
4. WGSS 2325
	* The Panel would like to see further explanation about how this course was scaled to be taught in a six (6) week semester from a traditional fourteen (14) week semester. They feel as if too much content was cut from the provided fourteen (14) week syllabus to justify the six (6) week syllabus retaining three (3) credit hours. The Panel would like to suggest revising the current schedule to more closely reflect the content of the currently offered fourteen (14) week syllabus.
	* On the course change sheet submitted in curriculum.osu.edu, only the fourteen (14) and twelve (12) week course length boxes were checked off, yet the course syllabus provided is for a six (6) week course. Please confirm the desired course length and select all that apply.
	* **No Vote**
5. WGSS 2326
	* *The Panel recommends clarifying academic integrity expectations for assignments within the syllabus, such as if quizzes are open-book/open-note, if collaboration for discussion posts is permitted, etc.*
	* Samuels, Rush, **unanimously approved** with *one recommendation* (in italics above)
6. WGSS 3101
	* Please provide a course schedule within the syllabus for review by the Panel.
	* The Panel would like clarification about whether this course is to be taught synchronously or asynchronously.
	* In the course change sheet submitted in curriculum.osu.edu, the “Does any section of this course have a distance education component” box is marked as “Never”. Please change this box to reflect the distance learning component as reflected in the proposal.
7. WGSS 4540
	* Please provide a course schedule within the syllabus for review by the Panel.
	* **No Vote**